



# Employment Application

Kesler Contracting & Property Management, LLC  
 2869 Riner Road | Christiansburg, VA 24073  
 PO Box 466 | Riner, VA 24149-0466  
 Tele: 540-381-8500 | Fax: 540-381-8510

Please print all information requested except signature – Please print clearly!

**\*\*Applications MUST have a valid driver's license\*\***

**Applicants may be tested for illegal drugs**

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Name: \_\_\_\_\_  
 First Middle Last

Physical Address: \_\_\_\_\_  
 Street City ST Zip County

Home Phone ( ) \_\_\_\_\_ Cell Phone ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Previous Address (If less than 2 years):

\_\_\_\_\_  
 Street City ST Zip County

\_\_\_\_\_  
 Street City ST Zip County

Position Applying For: (1) \_\_\_\_\_ (2) \_\_\_\_\_

Salary desired (be specific) : \_\_\_\_ /hourly Days/hours available to work:  No Preference  Monday  
 Tuesday  Wednesday  
 Thursday  Friday  
 Saturday  Sunday

Hours Available to work weekly: \_\_\_\_\_ Can you work nights?  Yes  No

Employment desired:  Full-time Only  Part-time Only  Full/Part-time  Seasonal

Type of School	Name of School	Location (Mailing Address)	Number of Yrs Completed	Major & Degree
High School				
College				
Business/Trade School				
Professional School				

\* Kesler Contracting & Property Mgmt, LLC. will never sell your information. Information obtain is for our use only.\*

Name: \_\_\_\_\_  
First Middle Last

**Have you ever been convicted of a crime?**  Yes  No

If yes, explain number of conviction(s), nature of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and types(s) of rehabilitation:

**Current Situation:**

Do you have a valid/current driver's license?: Yes:  | No:

If no, what is your means of transportation to work?: \_\_\_\_\_

Driver's License # \_\_\_\_\_ State Issued: \_\_\_\_\_  Operator  Commercial (CDL) **Circle one** | A | B | C |

Have you had any accidents during the past three (3) years? Yes:  | No:  How many? \_\_\_\_\_

Have you had any moving violations during the past three (3) years? Yes:  | No:  How many? \_\_\_\_\_

**References:**

Please list two references other than relatives or previous employers:

<b>Name:</b>	
<b>Position:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Telephone:</b>	

<b>Name:</b>	
<b>Position:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Telephone:</b>	

In the space provided below, please summarize any additional information necessary to describe your full qualifications for the specific position for which you are applying:

Name: \_\_\_\_\_  
 First Middle Last

**Have you ever been in the Armed Forces?**  Yes  No

**Are you currently a member of the National Guard?**  Yes  No

Specialty: \_\_\_\_\_ Date Entered: \_\_\_\_\_ Discharge Date: \_\_\_\_\_

**Work Experience**

Please list your work experience beginning with your most recent job held. If you were self employed, give firm name. Use additional sheet if necessary:

Employer:	Address:	Name of Supervisor:	Employment Dates	Pay/Salary
			Start: _____	Start: _____
			End: _____	End: _____
Reason for leaving (be specific):				
List the jobs you held, duties performed, skills used or acquired, advancements or promotions while you worked at this company:				

Employer:	Address:	Name of Supervisor:	Employment Dates	Pay/Salary
			Start: _____	Start: _____
			End: _____	End: _____
Reason for leaving (be specific):				
List the jobs you held, duties performed, skills used or acquired, advancements or promotions while you worked at this company:				

Name: \_\_\_\_\_  
 First Middle Last

Employer:	Address:	Name of Supervisor:	Employment Dates	Pay/Salary
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			End: _____	End: _____
Reason for leaving (be specific):				
List the jobs you held, duties performed, skills used or acquired, advancements or promotions while you worked at this company:				

Employer:	Address:	Name of Supervisor:	Employment Dates	Pay/Salary
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			End: _____	End: _____
Reason for leaving (be specific):				
List the jobs you held, duties performed, skills used or acquired, advancements or promotions while you worked at this company:				

Employer:	Address:	Name of Supervisor:	Employment Dates	Pay/Salary
			Start: _____	Start: _____
			End: _____	End: _____
Reason for leaving (be specific):				
List the jobs you held, duties performed, skills used or acquired, advancements or promotions while you worked at this company:				

May we contact your present employer? Yes:  | No:

Did you complete this application yourself? Yes:  | No:  If not, who did? \_\_\_\_\_

Name: \_\_\_\_\_  
First Middle Last

**Construction Skills**

**Please answer the following specific questions regarding your experience:**

- Superintendent (# \_\_\_\_\_ of years experience running a job with 5+ journeymen from start to finish)
- Lead carpenter (# \_\_\_\_\_ of years experience with as a Superintendent's right hand man)
- Metal studs (# \_\_\_\_\_ of years experience and average # \_\_\_\_\_ of linear feet per day | standard 9" office partitions by yourself)
- Drywall hanging (# \_\_\_\_\_ of years experience; average # \_\_\_\_\_ of sheets per day | 9" standups in typical office by yourself)
- Drywall finishing (# \_\_\_\_\_ of years experience)
- Acoustical ceilings (# \_\_\_\_\_ of years experience; average # \_\_\_\_\_ of st. of grid installed per day by yourself)
- Doors/hardware (# \_\_\_\_\_ of years experience)
- Trim/Millwork (# \_\_\_\_\_ of years experience)

Please provide a detailed list of all applicable construction skills, training, and/or experience you have:

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Please provide a detailed list of some significant jobs you have worked on:

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Please list the tools that you own and are willing to use on the job:

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**References:**

**Please list two references from previous employers for verification of construction skills:**

<b>Name:</b>	
<b>Position:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Telephone:</b>	

<b>Name:</b>	
<b>Position:</b>	
<b>Company:</b>	
<b>Address:</b>	
<b>Telephone:</b>	

Name: \_\_\_\_\_  
 First Middle Last

**List of Experience:**

Skill	Please check the column that closest describes your experience.			Comments
	No Experience (Willing to Learn)	Some Experience (Still require direction)	Much Experience (Minimal direction)	
Acoustical ceiling grid/tile work				
All residential services & repairs				
Asphalt shingling				
Cabinet/countertop hanging				
Carpeting				
Commercial tenant up-fits				
Commercial metal frames/doors				
Concrete finishing				
Concrete footings & foundations				
Concrete services				
Concrete slabs				
Drywall finishing				
Electrical services				
Equipment operation (List Type)				
Exterior sliding				
Finish carpentry (trim work)				
Hang & finish gypsum wall board				
Hang metal / wood doors				
Hard tile flooring and walls				
Hardwood flooring				
HVAC work				
Interior demolition services				
Interior trim, base and doors				
Laminate flooring				
Layout walls				
Light excavating services				
Maintenance services				
Metal roofing				
Metal/vinyl soffit/fascia				
Metal/vinyl/hardboard siding				
Mount windows				
New construction – commercial				
New construction – residential				
Plumbing				
Rough carpentry				
Rubber cove base				
Rubber stair treads				
Shingled roofing				
Stained concrete				
Steel stud framing				
Storefront services				
Superintendent				
Survey/stakeout/building layout				
VCT Flooring				
Welding work				
Wood stud framing				

Name: \_\_\_\_\_  
 First Middle Last

Skill	No Experience (Willing to Learn)	Some Experience (Still require direction)	Much Experience (Minimal direction)	Comments
<b>Other skills? Please list:</b>				
Overall:				
Steel building erection				
Pole building erection				
Residential construction				
Commercial construction				

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS APPLICATION FOR EMPLOYMENT, PLEASE ASK THEM PRIOR TO SIGNING.**

I certify that all answers and statements I have made on this application (and resume and other supplementary materials) are true and complete without omissions. I understand that any false information will result in refusal to hire or immediate discharge if I am employed. I authorize any of the persons or organizations named in this application to give you complete information and records regarding my employment, education, character and qualifications.  Yes  No

If hired, I will be responsible for familiarizing myself with all rules and regulations Kesler Contracting & Property Management, LLC. as they presently exist or are later modified. If hired, I understand my employment can be terminated, at the discretion of the company or at my option, without notice, at any time, except as specifically set forth in writing in a current individual employment agreement, which I have entered into with the company.  Yes  No

I also understand that no representative of Kesler Contracting & Property Management, LLC. has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits or terms and conditions of employment, except as specifically stated in a current written agreement signed by the President/Owner.  Yes  No

I understand this application is not an offer of employment and no promises or representations of employment have been made to me at this time.  Yes  No

By signing below, I authorize Kesler Contracting & Property Management, LLC. to investigate all statements contained in this employment application as they may deem necessary in arriving at an employment decision. I further authorize Kesler Contracting & Property Management, LLC. to order one or more consumer reports containing financial, driving record, and/or other information about me from a consumer reporting agency. I understand that the consumer report(s) will be requested and used for the purpose of evaluating me for employment, promotions, transfers, and/or retention as an employee.

**I have read, understand, and agree with the above.**

\_\_\_\_\_  
 Print Applicant Name

\_\_\_\_\_  
 Application Signature

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**This application is valid for only ninety (90) days from the date I signed. If I want to be considered for job openings more than ninety (90) days from the date signed, I will submit a new application.**